

ONTARIO 150 COMMUNITY CAPITAL PROGRAM

Questions and Advice/Tips

General Information - Tab

QUESTIONS	APPLICANT ADVICE/TIPS
<p>For this project, please provide the key contact's information:</p> <ul style="list-style-type: none"> - Project contact name - Project contact phone number - Project contact email 	
<p>Provide a very brief description of your project</p>	<p><i>Briefly indicate the scope and objective of the project and who will benefit.</i></p>
<p>Is this a collaborative initiative? Yes or No</p>	
<p>If yes, please provide details regarding the collaborators and planned nature of the collaboration (up to 125 words).</p>	<p><i>If you are applying for a collaborative initiative, you will need to have a formal agreement in place between the organizations involved. You may be required to provide this agreement to OTF if approved for a grant.</i></p>
<p>Will the project activities take place in Ontario? Yes or No</p>	<p><i>Only activities that take place in Ontario are eligible for Ontario150 Community Capital Program funding.</i></p>
<p>Where will the primary impact of this project be? Select one of the catchments, if Toronto catchment chosen will be 6 sub-categories by forward sortation (e.g. M5B)</p>	<p><i>If impact will occur in multi catchments, pick the catchment where the majority of the impact will occur. Your response to this question will be used for internal purposes.</i></p>
<p>How much money are you requesting from the Ontario150 Community Capital Program?</p>	<p><i>This is the amount of funds you are requesting from the Ontario150 Community Capital Program (\$5,000 to \$500,000). Please do NOT include requests from other funders or funds provided by your organization) in this amount. Stacking of funds from government sources (municipal, provincial or federal), although permissible, cannot exceed 90% of the total project cost. If your organization has a total operating budget of less than \$1 million, it is eligible for funding up to 75% of the total project cost to a maximum of \$250,000. Organizations with a total operating budget equal to or greater than \$1 million are eligible for funding up to 50% of total project costs, to a maximum of \$500,000.</i></p>

Please select the population that is the primary focus of your grant. Select one:

- People with Disabilities
- Francophones
- First Nation, Métis Inuit or other Indigenous community)
- Diverse Cultural Communities and Racialized Groups
- Women
- LBTTQIA
- General Populations

Please select the community size that is the primary focus of your grant. Select one:

- Rural or Small Communities (20,000 or less)
- Mid-size Communities (20,001 - 100,000)
- Urban Centres and Metropolitan Suburbs (100,000+)

Please select the age group primarily served by the grant. Select one:

- Children up to 12 years
- Youth*
- Adults (25-64)
- Seniors (+65)
- General population (all age groups)

***If Youth selected, select all subcategories that apply:**

- Early Adolescence (12-14)
- Adolescence (15-18)
- Early Adults (19-25)
- Early Adults with disabilities (19-29)

QUESTION	APPLICANT ADVICE/TIPS
<p>Funding for Ontario150 Community Capital Program grants is for specific purposes. This funding request is primarily for: (Select one.)</p> <ul style="list-style-type: none"> - Fixed Equipment - Renovations, repairs or retrofits to community spaces 	<p><i>The Ontario150 Community Capital Program will provide funding for renovations, repairs or retrofits to existing facilities for community use, such as multicultural or immigrant welcome centres, playgrounds, sport facilities, arts centres, theatres and museums, heritage sites, cenotaphs, elderly person centres, youth centres and libraries.</i></p> <p><i>Ontario150 will not fund:</i></p> <ul style="list-style-type: none"> • <i>Religious activities, including capital renovations or repairs for facilities used for the specific purpose of religious observance</i> • <i>Temporary installations and moveable equipment such as furniture or computers</i> • <i>The purchase or construction of new buildings and the purchases of land.</i>
<p>Strategic Alignment</p>	
<p>Select the Action Area that most aligns with your project</p>	
<p>Select the grant result that most aligns with your proposed initiative</p>	<p><i>Your project’s alignment with an OTF Priority Outcome and Grant Result is an eligibility requirement. To ensure eligibility, your project must demonstrate how it will contribute to, or achieve, the selected grant result. Please ensure this alignment is clear when responding to the following questions.</i></p> <p><u>Read more about OTF priority outcomes and grant results</u></p>
<p>What is the idea, challenge or opportunity that your organization will explore in this project?</p>	<p><i>100 words max.</i></p>
<p>What is the need or opportunity in the community that this project will address? How pressing is the need or opportunity? How will you address that need or opportunity through the initiative?</p>	<ul style="list-style-type: none"> • <i>100 words max.</i> • <i>Please describe the community or population the program is focused on. If appropriate, identify (ideally, with numbers or percentages) any gaps in the community's well-being that this project will address. Describe how you identified the need or demand (focus groups, research, needs assessment, etc.).</i>
<p>Please estimate the impact of your program based on the metrics below: (Grant Metric)</p>	<p><i>The metrics relate to the capital you plan to focus on. Please estimate or quantify as best you can.</i></p>

People	
<p>Describe the core team members leading and/or supporting the project and their backgrounds, as related to the initiative.</p>	<ul style="list-style-type: none"> • 100 words max. • Outline the key work experiences, educational or other related backgrounds of your team members that best positions them to do this work. Show how their skills, certifications or past work experiences will benefit your project.
Infrastructure	
<p>Upload as many as five (5) pictures or diagrams, or provide a link to pictures, to provide greater explanation of your funding needs. Please include a short description of each picture.</p>	<ul style="list-style-type: none"> • 25 words max. (per picture) • Provide 'before' pictures of the current state of the area to be renovated. • Please note that there is a limit to the total size of all the files combined (10 MB).
Process	
<p>Provide a brief description of the activities that you will perform to complete this project.</p>	<p>50 words max.</p>
<p>Anticipated start date</p>	<p>Your project must not start before the grant approval date.</p>
<p>Anticipated end date</p>	<p>All projects must be completed by March 31, 2018.</p>
<p>Are there other organizations that are essential for the success of this project? (Yes or No)</p>	
<p>If yes, please provide the names of these essential organizations.</p>	<p>25 words max.</p>
<p>Please describe these partners' contributions to the project.</p>	<ul style="list-style-type: none"> • 50 words max. • Contribution may be financial, time, space, etc. • These may be project partners or part of a collaborative.
<p>Status of the partnership for this project: Pick list, Select one:</p> <ul style="list-style-type: none"> - Formal agreement - Informal agreement - In negotiations - Unknown 	<p>It is acceptable if your organizations and partners have not yet formalized the partnership arrangement. Status must be confirmed by the project start date. Select 'Unknown' if partnerships are not required.</p>
<p>How many volunteers are required for this project?</p>	

What is your total operating budget for this year?

- Enter 'less than \$1 million' or 'equal to or greater than \$1 million'

What is the total project cost?

- Enter dollar amount
- Please include costs for the entire project, including the amount requested from the Ontario150 Community Capital Program and all other secured and unsecured sources of funding. If your project is part of a bigger initiative, please enter the dollar amount of the bigger initiative cost.

Please indicate the amount of funding from sources other than the Ontario150 Community Capital Program that you have secured for this endeavor.

Enter dollar amount. Include any amount your organization will contribute and any funding from other sources. (Do not include the value of in-kind donations.)

Select other source(s) of secured funding:

*Canada150 Community Infrastructure Program (i.e. FedDev, FedNor)
 Other Federal Program(s)
 Other Provincial Program(s)
 Municipal Program(s)
 Other funding (non-government)*

Provide additional details on the source(s), including organization name(s) and the amount(s) of secured funding indicated above.

What amount of additional funds remain unsecured?

If there are funds required, beyond the amount requested of the Ontario150 Community Capital Program, that you have not yet secured, what is your plan to secure the additional funds?

30 words max. Include the dates by which each source of funding will be secured.

Project Description

Provide a brief description of project. (Co-populated with template and drop-down options)

Describe the activity in 10 words. E.g. "Renovate a community centre"

Acknowledgements

I acknowledge:

Must check all boxes to proceed

The information contained in this application and the accompanying documents is true, accurate and complete.

I am a representative with designated signing authority/decision-making authority in our organization.

Should this application be approved, our organization will be required to enter into a formal, legally-binding agreement with the Ontario Trillium Foundation that will outline the terms and conditions of the grant.

The Ontario Community Capital Program will not disburse funds without confirmation that full project funding from all sources is in place

The Ontario150 Community Capital Program will not reimburse any expenses incurred prior to the date of approval for the grant.

The amount of funding requested in this application corresponds to the conditions related to the size of our organization's operating budget.

The funding secured for this project from government sources cannot exceed 90% of the total project cost.

Our organization is not in default of the terms and conditions or any grant or loan agreement with any ministry or agency of the Government of Ontario.