Your chosen Grant Result: Promising Young People, More youth are meaningfully engaged in the community, youth be involved in creating solutions for challenges facing their communities.

Congratulations on completing your Ontario Trillium Foundation grant. At the end of each Grow Grant, we ask recipients to complete a Final Report. The report provides a more in-depth look at the activities that took place throughout the grant, and brings together learnings about how the activities helped you meet the Grant Result that you selected.

### Measures

As part of your grant with OTF, you have committed to meet the following metrics:

<table>
<thead>
<tr>
<th>Question</th>
<th>Metric Results</th>
<th>Please fill in your actual result achieved. If the approved target is non-numeric then please enter a 1 to confirm the measure (over the course of grant)</th>
<th>%</th>
<th>If target was not met, provide explanation as to why not. What could have been done differently to meet your target?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth :</td>
<td>450</td>
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</table>

### Budget

<table>
<thead>
<tr>
<th>Direct Personnel Costs</th>
<th>OTF Budget Request</th>
<th>Requested Amount</th>
<th>Spent To Date</th>
<th>Remaining</th>
<th>Variance</th>
<th>notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Personnel Cost</td>
<td></td>
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<tr>
<td>Total Direct Personnel Costs</td>
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</table>

<table>
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<tr>
<th>Direct Non-Personnel Costs</th>
<th>Purchased Service</th>
<th>%</th>
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</table>
### Project Learning

As part of our outcomes-based investment strategy, it is important that we learn about our grantees’ outcomes and the progress made towards the selected grant result. The following five questions help us learn what does, or does not work, and why. We will use the information provided, and the project evaluation, to learn about the impact of our investment strategy.

**What were the two biggest factors of success, over the duration of your grant, in achieving your grant result?**

One:

Two:

**What were the two biggest challenges (anticipated or unanticipated) you faced, over the duration of the grant, in achieving your grant result?**

One:

Two:

**In thinking about your grant result, what advice would you give to other organizations implementing a similar project working towards the same outcomes?**

Please either upload or provide a link to the evaluation that was completed as a result of this project.
What is the most significant result of your evaluation, with regard to the impact of your program on the community?

**Budget**

You must complete the Financial Workbook Report. Click the “Open” button and a new window will pop-up. Add your total expenditures from this past year (actual spending associated with your OTF grant only) and your budget notes. Click the “Save” button.

Once you have completed the Financial Workbook Report, check this box for confirmation: “I have reviewed the financial workbook and entered expenditures for this past year.”

<table>
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<tr>
<th>Amount Spent:</th>
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<table>
<thead>
<tr>
<th>Amount Remaining:</th>
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**Recognition and Media Coverage**

The Ontario Trillium Foundation (OTF) maintains a high level of accountability and transparency in the distribution of its funds. In order to do so, OTF requires that grant recipients acknowledge both the Ontario Trillium Foundation and its funder. When completing the questions below, please answer based on events that have occurred since your last Progress Report.

**Recognition**

How have you recognized OTF and its funder (the Government of Ontario) over the last year?

Select all that apply

**Media Coverage**

Please either upload or provide links to three (3) best examples of traditional and/or social media coverage in the last year.

**Data Collection**

**Photographs or Links to Initiative Results (Optional)**

Submit photographs and/or links that demonstrate what your project accomplished this year

**Photos**

**Volunteers**

During this past year, how many different volunteers contributed to the initiative?

How many volunteer hours were contributed to the initiative this year?
Of these volunteers, how many were newly-recruited volunteers?

### Economic Impact

Please report numbers as Full-Time Equivalent or FTE positions. A Full-Time Equivalent (FTE) position is defined as total hours worked divided by average annual hours worked to complete the OTF funded portion of your initiative. Please be sure to include both staff hired and individuals contracted.

Below is an example of how to calculate an FTE, assuming that the typical full-time employee works 35 hours a week and 49 weeks a year, equivalent to 1715 hours a year.

**Example:** You hire an external evaluator with your OTF grant that works 30 hours a week, for 49 weeks a year. This would equal to 1470 hours worked (30hrs/week*49wks/year), which would convert to 0.85 FTE (1470 hours/1715 hours per year)

What were the number of employment positions funded in your organization through your OTF grant during the last year?

### Additional Support

Please specify the dollar value of any **in-kind or non-financial support** for this project you received as a result of this grant this year.

Please estimate the dollar value of any additional revenue or financial support received for this initiative as a direct result of receiving your OTF grant within this year.

**Only include any financial support from the following sources that was generated for this OTF grant.**

- Government Funding
- Donations and Grants
- Earned Income

<table>
<thead>
<tr>
<th>Total Value</th>
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